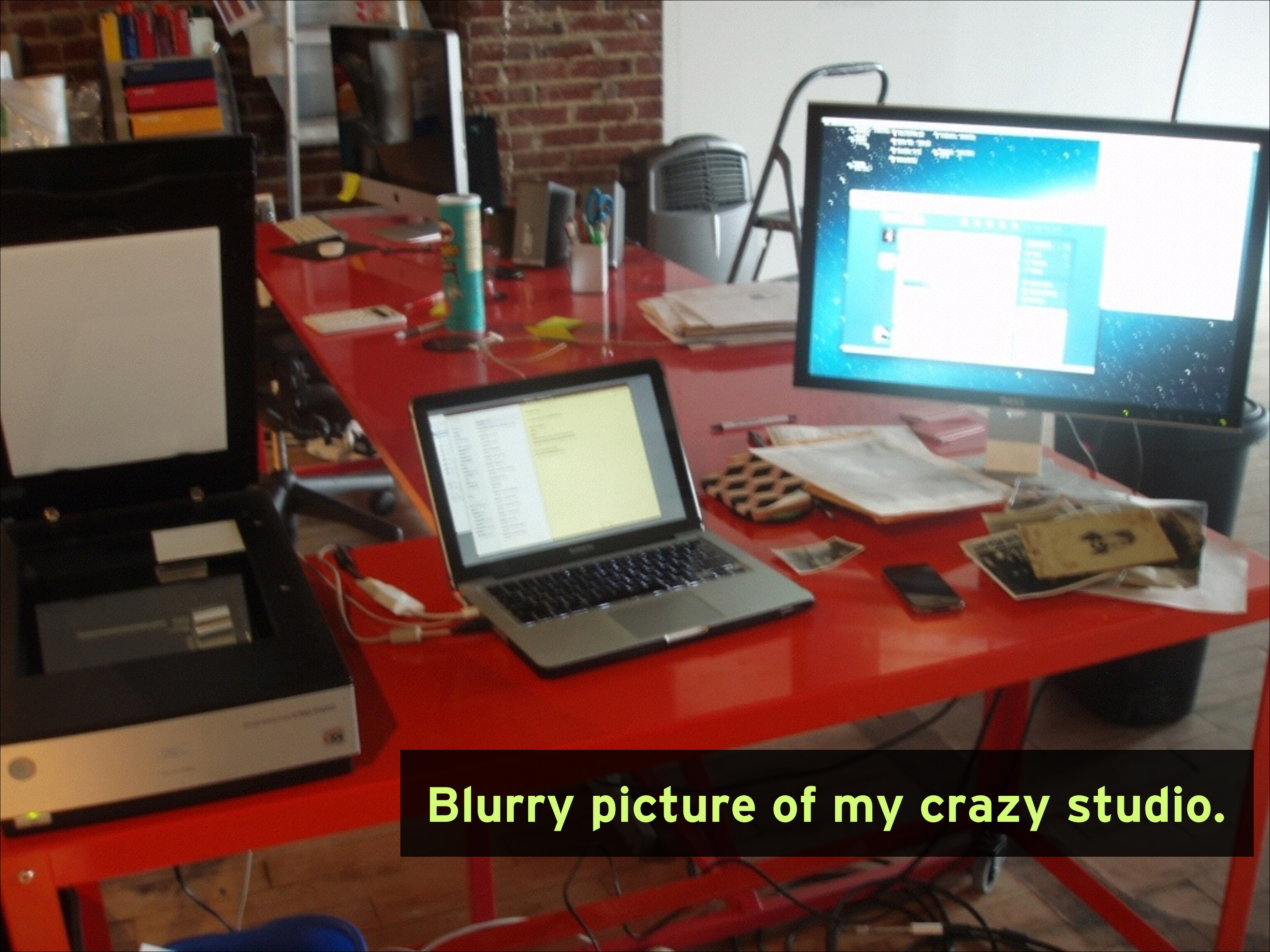


HOW TO: BASIC SCANNING FROM PHOTOSHOP

**MOST FLATBED
SCANNERS WORK IN
A SIMILAR FASHION.**

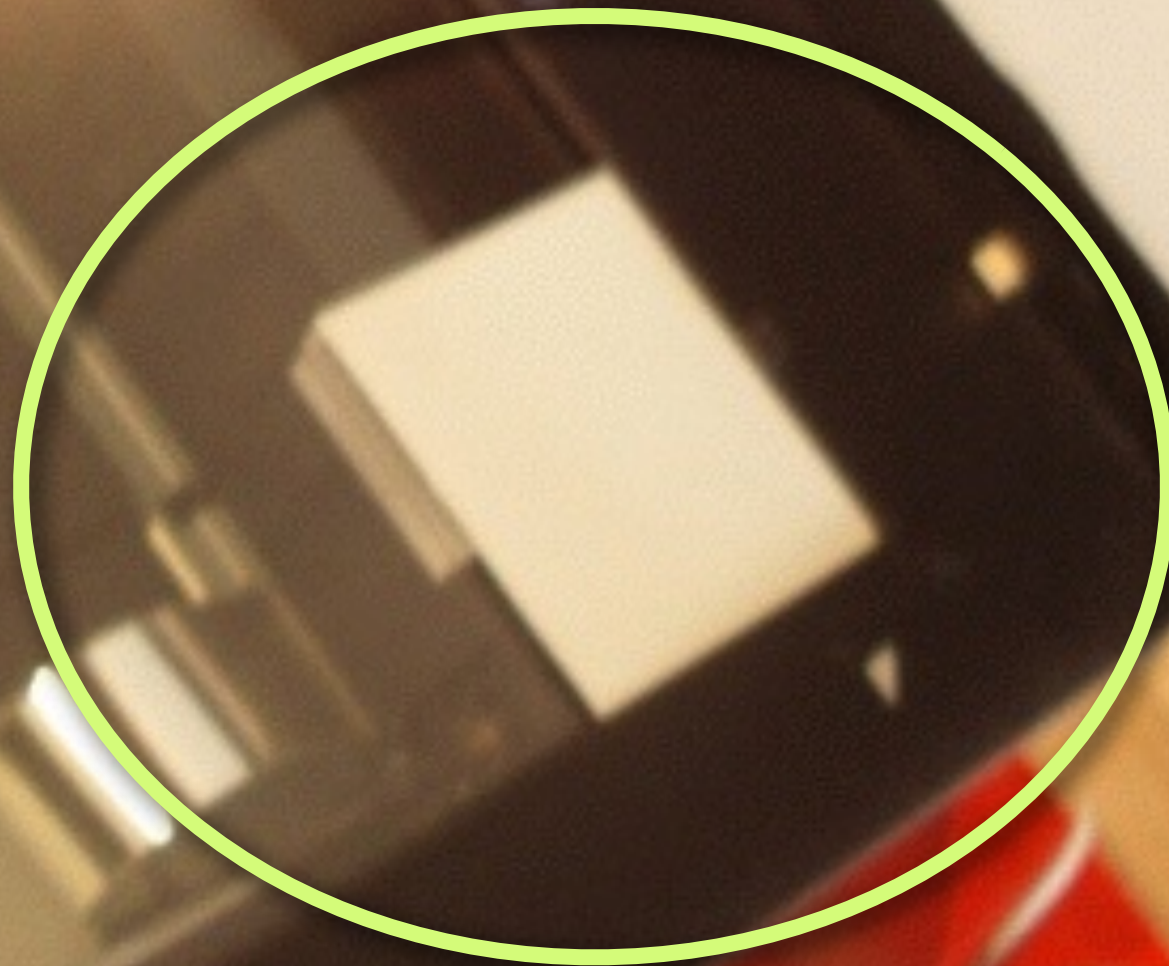


Blurry picture of my crazy studio.

Blurry picture of scanner.



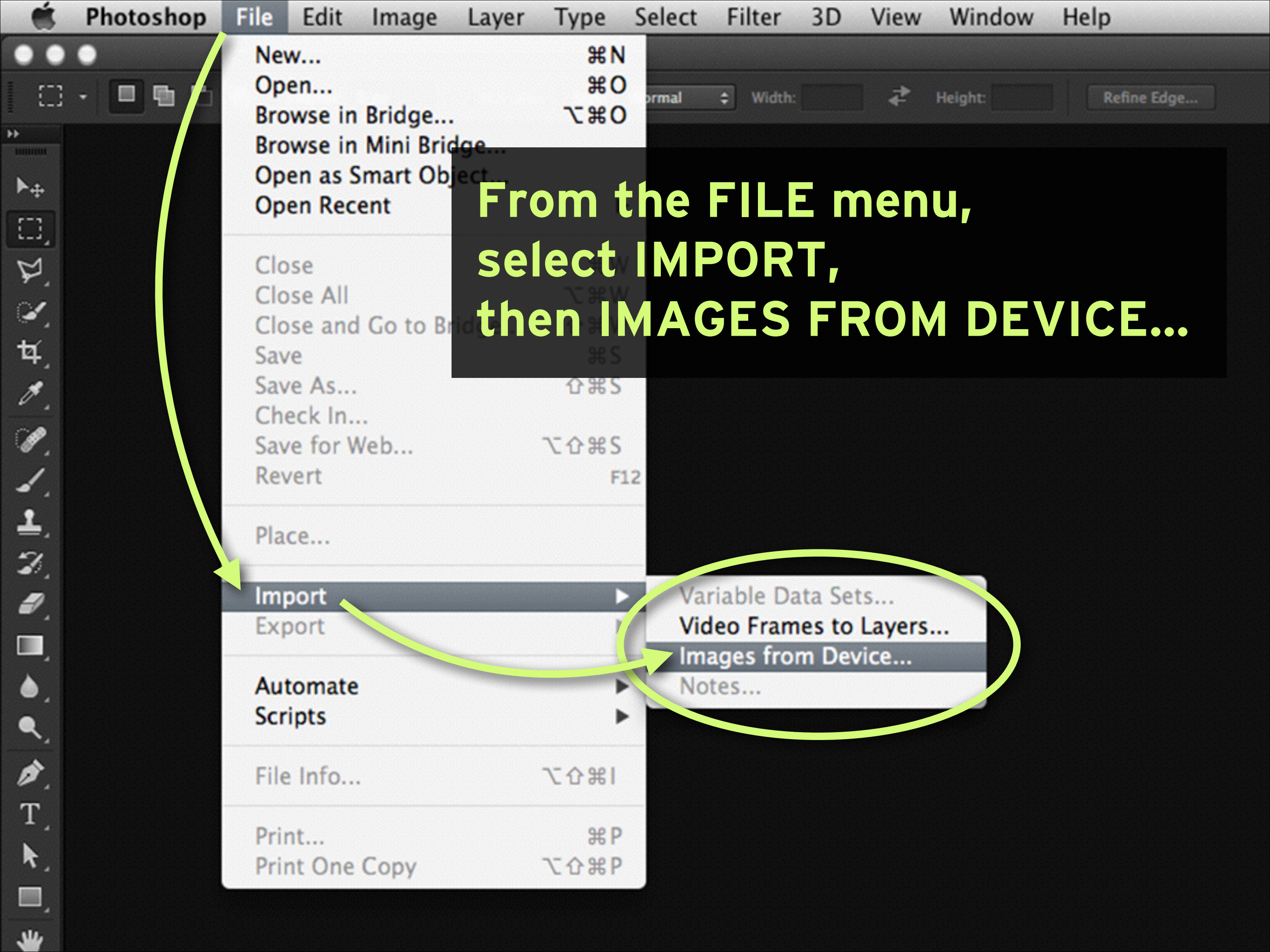
Picture face-down on scanner platen.



**Usually one corner is marked
so you know best spot to place
the picture.**



**PS RECOGNIZES MOST
SCANNERS, SO YOU
CAN SCAN DIRECTLY
INTO IT.**



**From the FILE menu,
select IMPORT,
then IMAGES FROM DEVICE...**

Variable Data Sets...
Video Frames to Layers...
Images from Device...
Notes...

Make sure scanner is ON!
There's my scanner. It may
take a moment to warm up.

Import Images from Device

DEVICES

EPSO.../V750
USB

SHARED

Photo...series
F8D692

Scanner is warming up.

Scan Mode: Flatbed

Kind: Color

Colors: Millions

Resolution: 300 dpi

☒ Use Custom Size

Size: 0 0 inches

Rotation Angle: 0°

Auto selection: Off

Scan To: Desktop

Name: Redbook_article

Format: JPEG

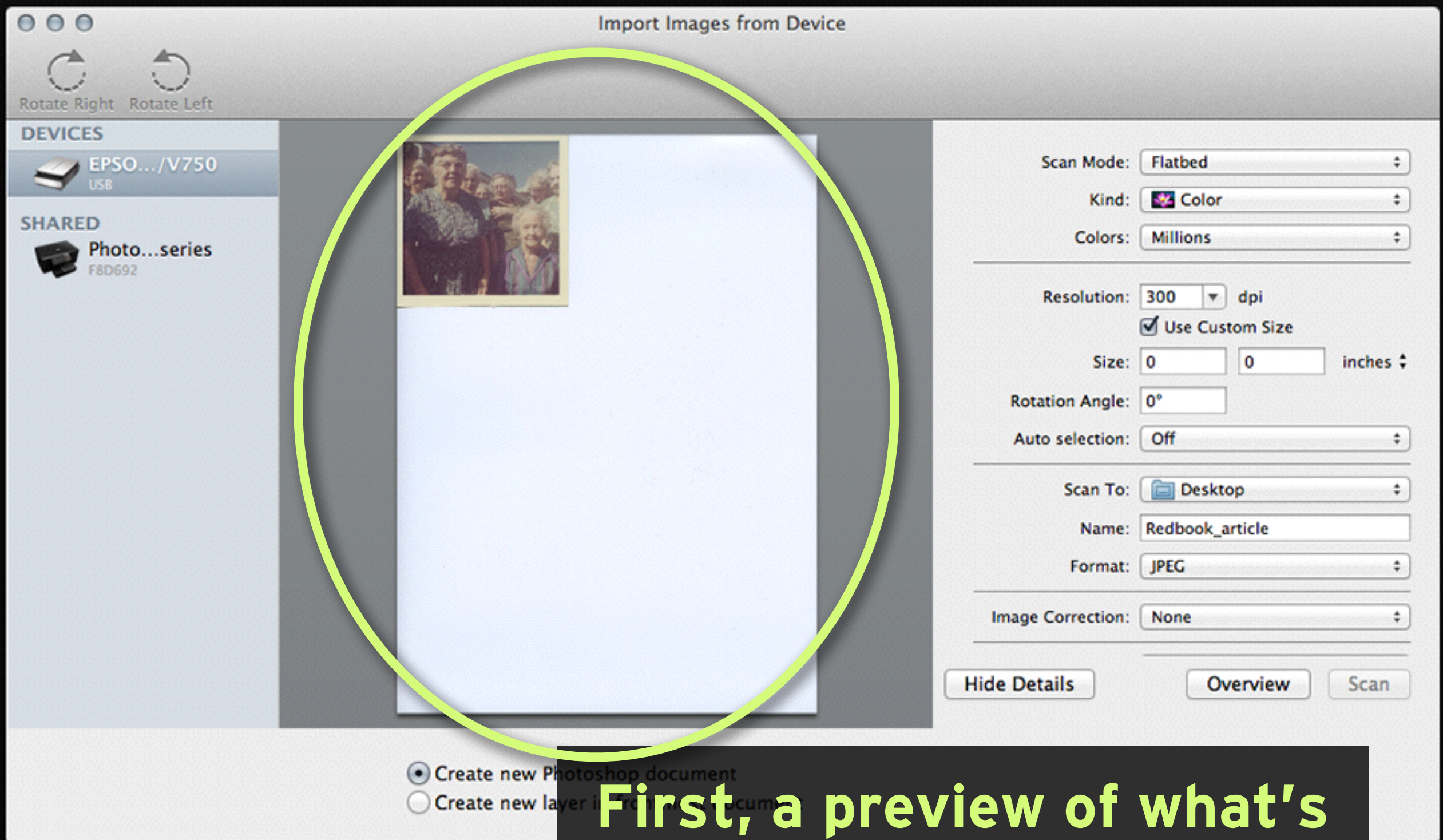
Image Correction: None

Hide Details

Cancel

Scan

- ☒ Create new Photoshop document
☐ Create new layer in frontmost document



First, a preview of what's on the scanner bed.

If a previous image is showing up on the scanner, or you have repositioned the art, click OVERVIEW to generate a fresh preview.

Scan Mode: Flatbed
Kind: Color
Colors: Millions

Resolution: 300 dpi
☒ Use Custom Size

Size: 3.77 3.71 inches

Rotation Angle: 0°

Auto selection: Off

Scan To: Desktop

Name: Ladies

Format: TIFF

☐ Combine into single document

Image Correction: None

Overview

Scan

Import Images from Device

Rotate Right Rotate Left

DEVICES

EPSON.../V750
USB

SHARED

Photo...series
F8D692



Click-and-drag to select the image (you don't need to scan the whole platen.)

Scan Mode: Flatbed

Kind: Color

Colors: Millions

Resolution: 300 dpi

☒ Use Custom Size

Size: 0 0 inches

Rotation Angle: 0°

Auto selection: Off

Scan To: Desktop

Name: Redbook_article

Format: JPEG

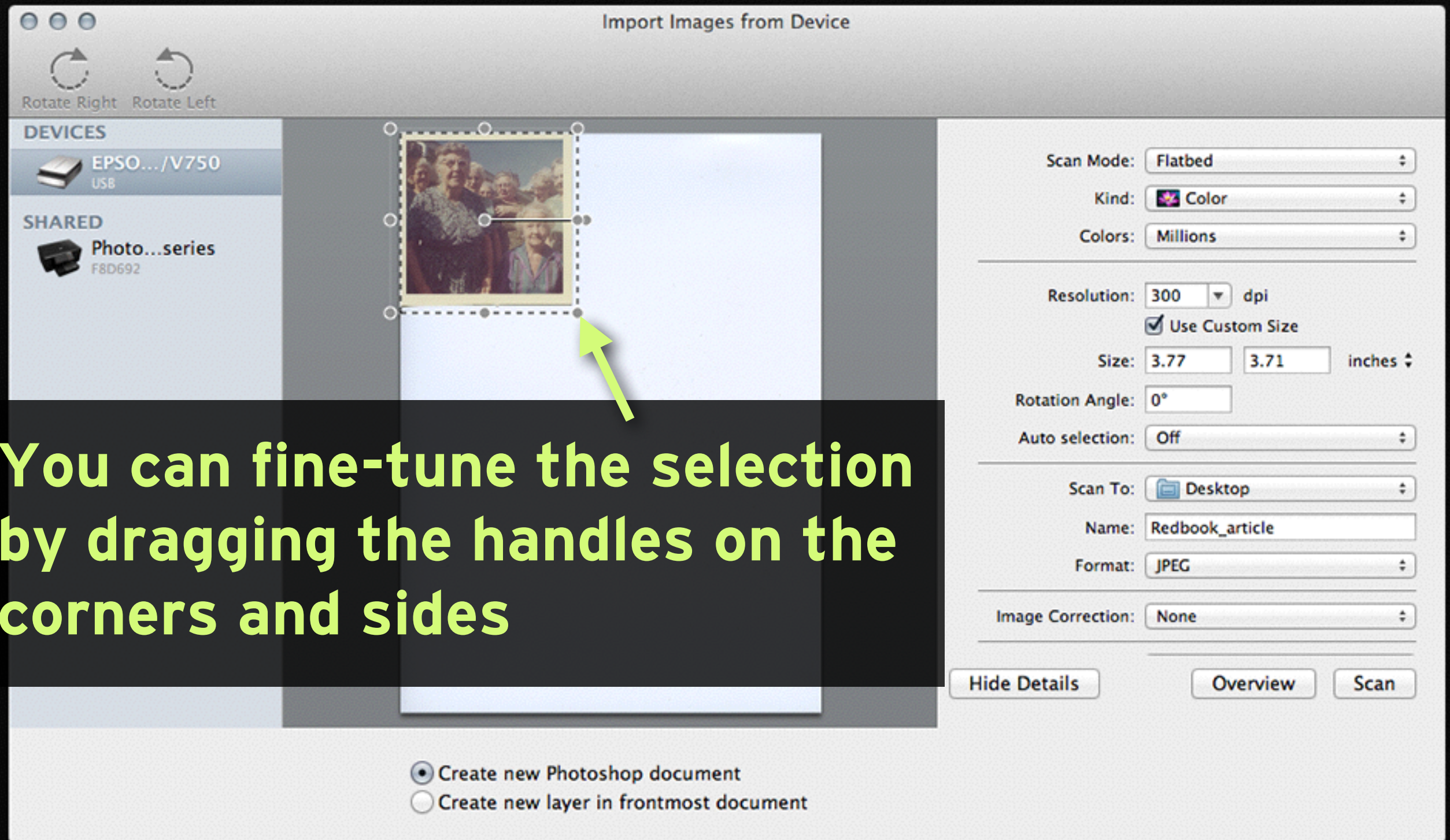
Image Correction: None

Hide Details

Overview

Scan

- ☒ Create new Photoshop document
☐ Create new layer in frontmost document



Are you scanning a transparency, a film negative, or a reflective picture (printed photo, drawing, etc)? Select FLATBED for reflective stuff.

The image shows a scanner settings window. The 'Scan Mode' dropdown menu is highlighted with a yellow oval and is set to 'Flatbed'. Other visible settings include 'Kind' set to 'Color', 'Colors' set to 'Millions', 'Resolution' set to '300 dpi', 'Use Custom Size' checked, 'Size' set to '3.77' by '3.71' inches, 'Rotation Angle' set to '0°', 'Auto selection' set to 'Off', 'Scan To' set to 'Desktop', 'Name' set to 'Ladies', 'Format' set to 'TIFF', and 'Combine into single document' unchecked. At the bottom, there are buttons for 'Hide Details', 'Overview', and 'Scan'. The 'Image Correction' dropdown is set to 'None'.

Scan Mode: Flatbed

Kind: Color

Colors: Millions

Resolution: 300 dpi

☒ Use Custom Size

Size: 3.77 3.71 inches

Rotation Angle: 0°

Auto selection: Off

Scan To: Desktop

Name: Ladies

Format: TIFF


☐ Combine into single document

Image Correction: None

Hide Details Overview Scan

Is it color, greyscale (b/w photo with greys), or a text document (black or white only)?

Scan Mode: Flatbed

Kind:  Color

Colors: Millions


Resolution: 300 dpi

☒ Use Custom Size

Size: 3.77 3.71 inches

Rotation Angle: 0°

Auto selection: Off

Scan To:  Desktop

Name: Ladies

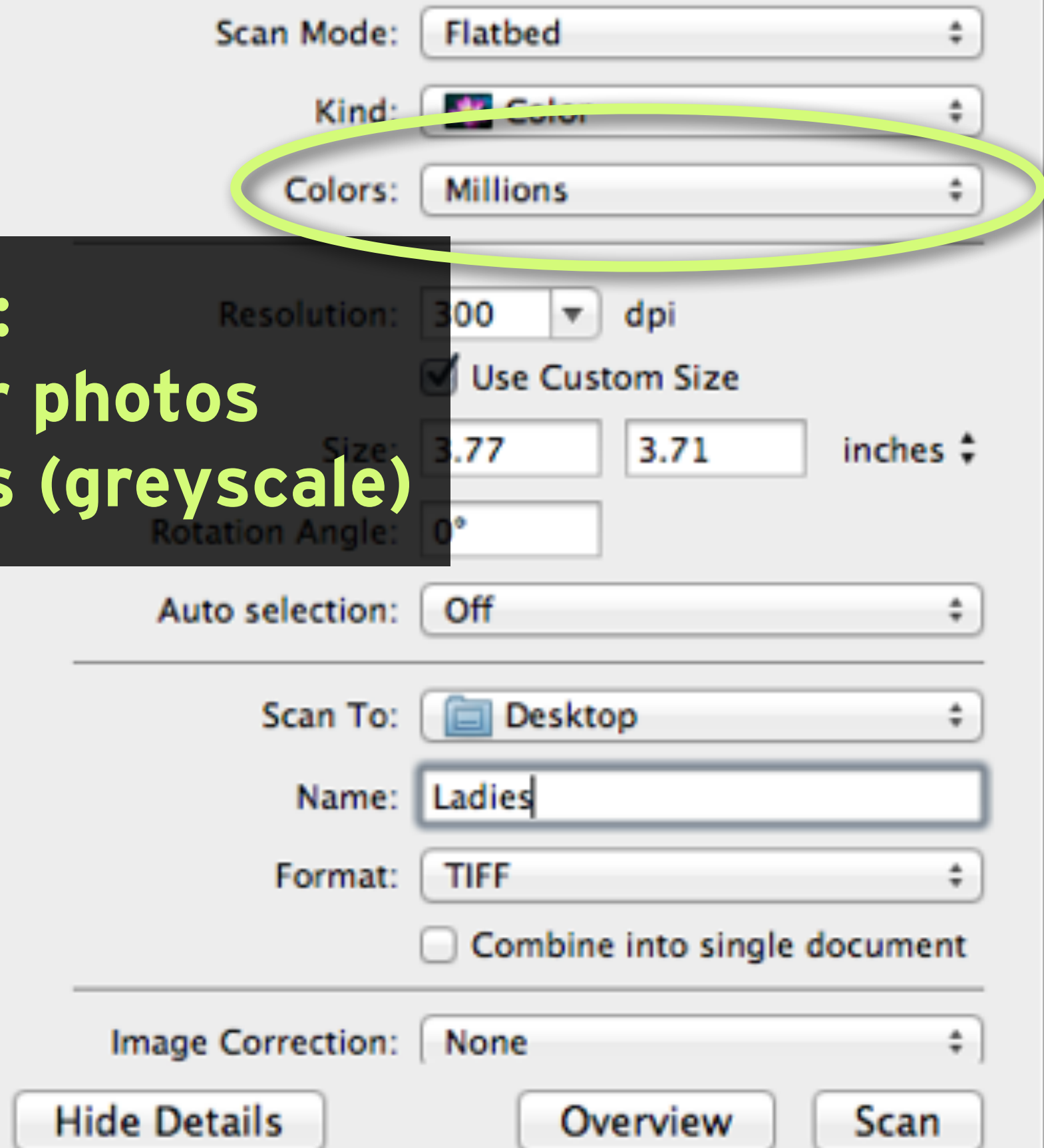
Format: TIFF

☐ Combine into single document

Image Correction: None

Hide Details Overview Scan

**For most purposes:
MILLIONS for color photos
256 for b/w photos (greyscale)**



Scan Mode: Flatbed

Kind: Color

Colors: Millions

Resolution: 300 dpi

☒ Use Custom Size

Size: 3.77 3.71 inches

Rotation Angle: 0°

Auto selection: Off

Scan To: Desktop

Name: Ladies

Format: TIFF

☐ Combine into single document

Image Correction: None

Hide Details Overview Scan

**For most purposes 300dpi
is fine (good for print output).
DPI is 'dots per inch'
same as PPI 'pixels per inch'**

The image shows a scanning software interface with various settings. A yellow circle highlights the 'Resolution' setting, which is set to '300' with a dropdown arrow and 'dpi' next to it. Other settings visible include 'Scan Mode' set to 'Flatbed', 'Kind' set to 'Color' with a flower icon, 'Colors' set to 'Millions', 'Use Custom Size' checked, 'Size' set to '3.77' and '3.71' inches, 'Auto selection' set to 'Off', 'Scan To' set to 'Desktop', 'Name' set to 'Ladies', 'Format' set to 'TIFF', and 'Image Correction' set to 'None'. There are also buttons for 'Hide Details', 'Overview', and 'Scan'.

Scan Mode: Flatbed

Kind: Color

Colors: Millions

Resolution: 300 dpi

☒ Use Custom Size

Size: 3.77 3.71 inches

Auto selection: Off

Scan To: Desktop

Name: Ladies

Format: TIFF

☐ Combine into single document

Image Correction: None

Hide Details Overview Scan

SCAN TO is where the file will be saved. It will open automatically in PS. I usually save to desktop, but immediately after will move to a project folder, and back up to cloud drive.

Don't leave your file on your desktop in the lab! It will erase on logout!

The image shows a portion of a scanning application's settings window. The interface includes several dropdown menus and input fields. A yellow oval highlights the 'Scan To:' dropdown menu, which is currently set to 'Desktop'. Other visible settings include 'Scan Mode' set to 'Flatbed', 'Kind' set to 'Color', 'Colors' set to 'Millions', 'Resolution' set to '300 dpi', 'Use Custom Size' checked, 'Size' set to '3.77' by '3.71' inches, 'Rotation Angle' set to '0°', 'Auto selection' set to 'Off', 'Format' set to 'TIFF', and 'Image Correction' set to 'None'. At the bottom, there are buttons for 'Hide Details', 'Overview', and 'Scan'.

Scan Mode	Flatbed
Kind	Color
Colors	Millions
Resolution	300 dpi
Use Custom Size	<input checked="" type="checkbox"/>
Size	3.77 3.71 inches
Rotation Angle	0°
Auto selection	Off
Scan To:	Desktop
Name:	Ladies
Format:	TIFF
Combine into single document	<input type="checkbox"/>
Image Correction:	None

Buttons: Hide Details, Overview, Scan

NAME your scan!

Scan Mode: Flatbed

Kind: Color

Colors: Millions

Resolution: 300 dpi

☒ Use Custom Size

Size: 3.77 3.71 inches

Rotation Angle: 0°

Auto selection: Off

Scan To: Desktop

Name: Ladies

Format: TIFF

☐ Combine into single document

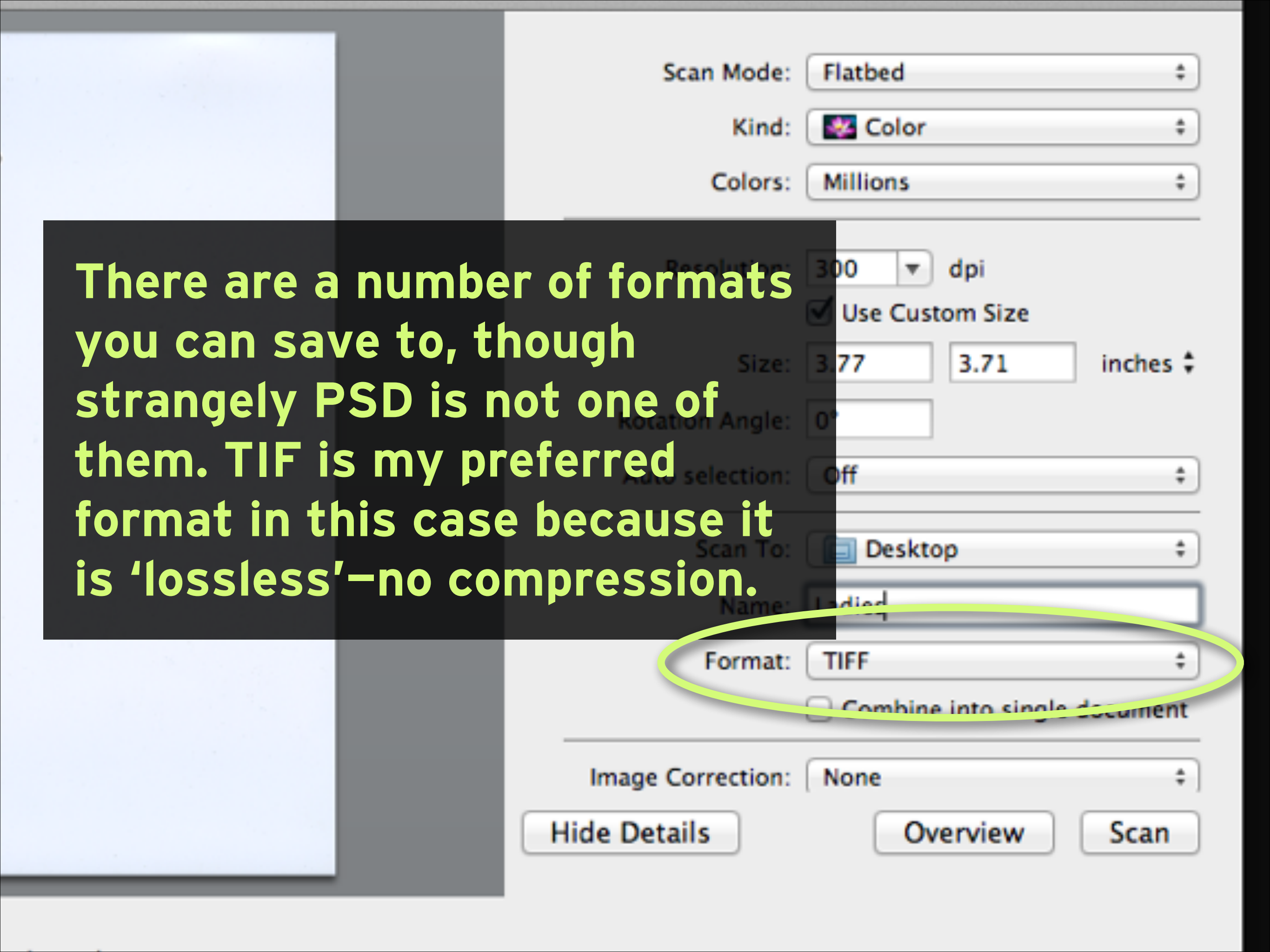
Image Correction: None

Hide Details

Overview

Scan

There are a number of formats you can save to, though strangely PSD is not one of them. TIF is my preferred format in this case because it is 'lossless'—no compression.

A screenshot of a scanning application's settings window. The window has a light gray background and various controls. On the left, there is a dark gray vertical bar. A large, semi-transparent black rectangle with yellow text is overlaid on the left side of the window. The settings include: 'Scan Mode' set to 'Flatbed', 'Kind' set to 'Color' with a color icon, 'Colors' set to 'Millions', 'Resolution' set to '300' with a dropdown arrow and 'dpi' unit, a checked 'Use Custom Size' checkbox, 'Size' fields showing '3.77' and '3.71' with an 'inches' unit and a dropdown arrow, 'Rotation Angle' set to '0°', 'Auto selection' set to 'Off', 'Scan To' set to 'Desktop' with a folder icon, a 'Name' field containing 'Ladies', 'Format' set to 'TIFF' (this dropdown is circled in yellow), an unchecked 'Combine into single document' checkbox, and 'Image Correction' set to 'None'. At the bottom are three buttons: 'Hide Details', 'Overview', and 'Scan'.

Scan Mode: Flatbed

Kind: Color

Colors: Millions

Resolution: 300 dpi

☒ Use Custom Size

Size: 3.77 3.71 inches

Rotation Angle: 0°

Auto selection: Off

Scan To: Desktop

Name: Ladies

Format: TIFF

☐ Combine into single document

Image Correction: None

Hide Details Overview Scan

NONE, because image correction is what PS is for!

Scan Mode: Flatbed

Kind: Color

Colors: Millions

Resolution: 300 dpi

☒ Use Custom Size

Size: 3.77 3.71 inches

Rotation Angle: 0°

Auto selection: Off

Scan To: Desktop

Name: Ladies

Format: TIFF

☐ Combine into single document

Image Correction: None

Hide Details Overview Scan

Scan To: Desktop

Name: cracked

Format: TIFF

Only for already-printed items: magazines (133 lpi), newspapers (85 lpi) & books (175 lpi). You might need to fiddle a bit to find the best setting for your document.

☐ Combine into single document

Unsharp Mask: None

Descreening: None

Backlight Correction: None

Dust Removal: None

☐ Color Restoration

Why? Moire patterns will show up on screen and in projection if you don't descreen...



Scan Mode: Flatbed

Kind: Color

Colors: Millions

Resolution: 300 dpi

☒ Use Custom Size

Size: 3.77 3.71 inches

Rotation Angle: 0°

Auto selection: Off

Scan To: Desktop

Name: Ladies

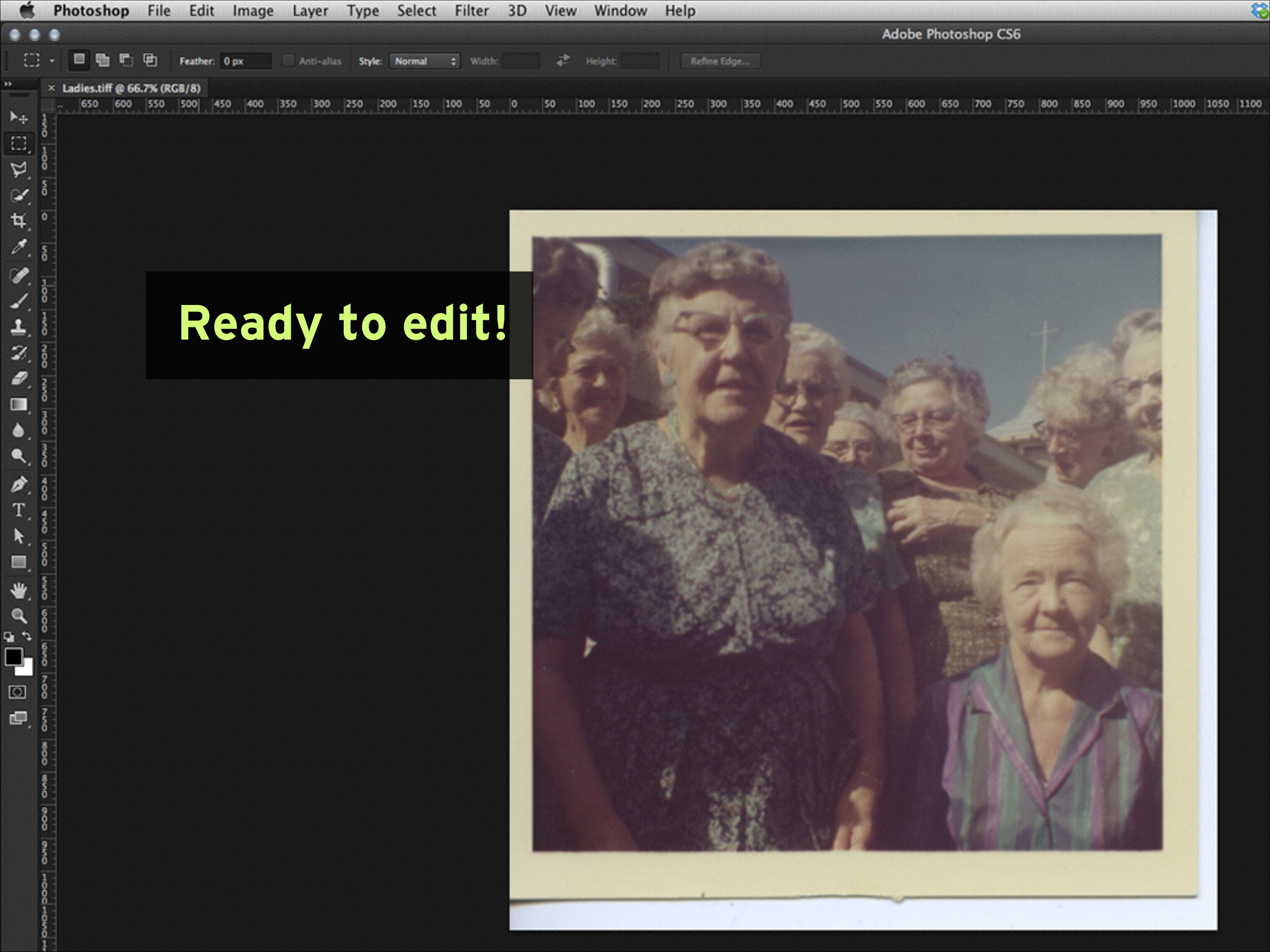
Format: TIFF

☐ Combine into single document

Image Correction: None

Hide Details Overview **Scan**

Pull the trigger!



Ready to edit!



Ladies.tiff

1,070 × 1,090

And saved on the desktop.

Move it to your project folder on the cloud drive or Workspace.